

## MEETING #19 - April 24

At a Regular Meeting (#2) of the Madison County Board of Supervisors on April 24, 2018, at 6:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chairman  
Jonathon Weakley, Vice-Chairman  
Kevin McGhee, Member  
Charlotte Hoffman, Member  
Amber Foster, Member  
Jack Hobbs, County Administrator  
Frank Thomas, Interim County [REDACTED] Attorney  
Mary Jane Costello, Asst. County Administrator/Finance Director  
Jacqueline S. Frye, Deputy Clerk

### Call to Order

### *Pledge of Allegiance & Moment of Silence*

#### 1. Determine Presence of a Quorum/Adopt Agenda

Chairman Jackson advised that all members were present - a quorum was noted.

Chairman Jackson called for the following addition(s):

- 10d - Graves' Mountain Lodge Festival Permit
- 10e - SRO Grant Request

Supervisor Weakley moved that today's Agenda be approved as amended, seconded by Supervisor Foster. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

#### 2. Public Comment:

Chairman Jackson opened the floor for public comment.

The following individual(s) provided comment(s):

- Joe May: Thanked VDOT for proposed improvements to be made to Whippoorwill Road; also provided a brief overview of the history of how he came to reside in the County; read an excerpt from an email received from a Board member; feels that unless some planning is done (i.e. Zoning, County Attorney), the County will eventually undergo a significant change as surrounding localities continue to push northward (Culpeper) and southward (Charlottesville) despite concerns there is no available water/sewer available (i.e. feels that Hebron Valley will be a reservoir one day)
- Bill Campbell: Referred to a recent event held at Hoover Ridge that showed a lack of County participation from local citizens; feels the County rejects ideas from folks who move here but have available resources; encouraged local citizens to also support a local resident that will be participating in an upcoming horseshow

event; encouraged the citizens to support local businesses that are already in place, along with local events held in the locality

With no further public comment being brought forth, the comment session was closed.

**3. Public Hearings: Chairman Jackson advised of two (2) public hearings:**

**a. Personal Property Tax Filing Change Ordinance:** The County Administrator explained that the proposal to amend the personal property tax ordinance will eliminate the annual filing requirement for personal property tax payers, provided they are appropriately registered with the DMV, Department of Game & Inland Fisheries, or other bona fide source that can be used as a basis to assess a tax. This proposal is being presented as a process improvement which is deemed to be 'friendlier' for personal property tax payers and County staff that are charged with the assessment process. The fiscal impact will be approximately \$30,000/year and the direct cost of mailing out the filing forms and penalty bills will go down by about \$7,000/year. The staff time required to process the filings and penalty billing and collection processes has not been estimated.

The draft ordinance was presented for review, with an update being provided by the Interim County Attorney, who advised that the proposed changes conform with the practicing ordinance that's in place in other localities throughout the State.

Brian Daniel, Commissioner, was present and advised that the proposed change will be less of a hassle (to the citizens) and more of a benefit.

Chairman Jackson opened the public hearing to the public.

The following provided input:

- Mike Mosko: Called for clarification as to how tonight's proposed ordinance will be a benefit
- Bill Campbell: Concerns focused on the proposal to require folks to 'conform' to the guidelines; also referred to the potential loss of revenue (for the county)

The Commissioner advised that tonight's proposal will call for his office to utilize vehicle information provided by the DMV, and will eliminate the need for citizens to complete the personal property reporting form and return it to his office. Anyone with personal property not registered with the DMV or Department of Game & Inland Fisheries will still receive a form in order to report any personal property that is owned. In closing, he advised that tonight's proposal will eliminate the late fee that is charged to those individuals who do not get their form returned by May 1st of each year.

**Comments from the Board:**

- Supervisor Weakley: Thanked the Commissioner for addressing tonight's concern; also noted disfavor of taxing citizens for property they already own
- Supervisor Foster: Noted that most localities have eliminated this process

The Commissioner noted that tonight's proposal is trending toward being eliminated throughout the State.

**b. Lifetime Dog Tag Ordinance:** The County Administrator noted that the proposed amendments to the animal control

ordinance call for the elimination of the annual \$4.00 dog license requirement and will establish a \$10.00 license for the life of the dog. The process will enhance the goal to have all County dogs registered and tracked for rabies vaccinations. Actual “animal license” revenue was \$8,596 in FY16 and \$8,416 in FY17; the budget was \$8,700 in FY18, and the proposed budget is \$10,000 for FY19. Staff notes that there will be a falloff in revenue in future years along with a similar reduction in the expenses for forms and tags, but no estimates for those areas have been prepared. If adopted, the process will take effect November 1, 2018.

The Interim County Attorney explained that the Code of Virginia requires all localities to enforce a dog license annually. The proposed amendment will require a lifetime license only.

Greg Cave, ACO, was present, and advised that the proposed ordinance will be a benefit to the County and citizens.

Chairman Jackson opened the public hearing to the public, and then to the Board.

- *Supervisor Foster: Questioned the amount of proposed savings (i.e. man hours vs. postage/supplies, etc.)*
- Greg Cave, ACO: Advised that the Treasurer's Office has, at times, mailed notices on two occasions to dog owners. He also noted that shelter staff has have to assist in making calls to remind owners of the need to purchase a dog tag (based on a list provided from the Treasurer's Office)
- *Chairman Jackson: Verbalized favor of both proposed changes and feels that both will be an asset for the citizens*
- Bill Campbell: Referred to the usual process (by prior Board) regarding taking action the same night of a public hearing process; questioned whether all fees will be done away with except the real estate tax

The County Administrator noted that all of tonight's proposals have properly advertised and discussed; action can be undertaken should the Board so desire.

Supervisor McGhee moved that the Board adopt Ordinance #2018-2 [To Authorize the Commissioner of the Revenue to Waive the Filing Requirement for Property Tax Returns in Certain Situations] as presented, seconded by Supervisor Hoffman. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

Supervisor Foster moved that the Board adopt Ordinance #2018-3 [To Allow Lifetime Dog Licenses] as presented, seconded by Supervisor Weakley. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

#### **4. Constitutional Officers:**

##### **Sheriff's Office**

Terri Weaver, Sheriff's Office Manager, was present and advised that the new CAD system went 'live' - all is working as expected. The purchase has been fully paid for.

- Bill Campbell: Announced that on 5/24/18, Martha Boneta will be speaking at the local high school on property rights, family farming, and agri-tourism; all are encouraged to attend and support the event

- Greg Caves, ACO: Advised that the new van has been used weekly for animal transports; the shelter currently has (15) cats and (6) dogs

## 5. County Departments

## 6. Committees or Organizations

### Secondary Six Year Road Plan

Joel DeNunzio, VDOT Resident Engineer, was present to provide highlights on the Secondary Six Year Road work-session in preparation of the upcoming public hearing in May 2018. The plan includes all County roads maintained by VDOT (route number 600 or higher). The County is charged with determining what projects are included in the plan along with priority, and VDOT is responsible for providing funding estimates and construction of said projects.

Additional highlights focused on the following criteria:

- Projected Allocations:
- CTB Formula & District Grant Unpaved. Unpaved State allocations can be spent only on an unpaved road with a minimum traffic count of (50) vehicles per day
- Formula State allocations and Tele-fee allocations are not restricted to traffic count and can be spent on both paved and unpaved roads
- Madison County has over 309 miles of secondary roads in the state system with nearly 218 miles unpaved
- Madison County has nearly 91 miles of non-hard surfaced roads and of this, approximately 43 miles qualify for hard surfacing; 6.78 miles of unpaved roads are currently included in the Secondary Six Year Plan.

As per last year's work session, it was noted that about \$213,000.00 is available in unpaved road funds for allocation to projects. He recommended that the County add one (1) unpaved road (rural rustic) to the existing plan. Tele-fee funds can be utilized for small non-right-of-way projects (as has been done in the past) to improve site distance, turning lane improvements (i.e. Fairgrounds Road). In closing, it was recommended that the County utilize \$43,6421 (Tele-fee funds) to fund the above referenced types of roadways.

The approved plan from the past year was provided for review. Current projects include:

- Booton's Lane (should be surfaced during the next month)
- Forest Lane (improvements should begin in the fall of 2018)
- Fletcher Road (restrictions on existing work)

The County added:

- Pea Ridge Drive
- Desert Road

During the past year to the plan year (rural rustic)

Roads referred for review during the past year included:

- Whippoorwill Road (Rt. 603)
- Duet Road (Rt. 642)

Were determined to qualify for rural rustic funding, but weren't added.

In closing, the Board was asked to provide some guidance as to what road(s) could be added to the new plan.

#### **Comments from the Board**

- *Supervisor Weakley: Agreed with adding Whippoorwill Road (Rt. 603); noted that there is a portion of Duet Road that needs to be connected; noted favor of the priority as presented*

Mr. DeNunzio noted that the distance for improvements on Whippoorwill Road will involve 3.2+ miles; the portion on Duet Road will be about 1.0 miles; it's felt that the funding amount of \$213,000.00 will not cover the entire cost and will involve about two-year's worth of funding allocations to complete. He also noted that VDOT would be willing to assess any other roads if the County so desired.

- Bill Campbell: Questioned if there was any merit given to any 'thru-roads or 'dead-end' roads in the County

To which Mr. DeNunzio noted that VDOT has no preference After discussion, it was the consensus of the Board to add Whippoorwill Road to the existing six-year road plan.

The Board thanked VDOT for work done on:

- Power Dam Road
- Drainage replacement efforts made in the County
- Booton's Lane (upcoming improvements)

And advised that citizens are very grateful for the improvements that have been made.

After discussion, it was the consensus of the Board to add Whippoorwill Road to the existing six-year road improvement plan and to be discussed at the public hearing in May 2018.

#### **Speed Study (Good Hope Church Road & Aylor Road)**

Mr. DeNunzio reported that the requested speed studies on Good Hope Church Road and Aylor Road will be provided by the end of May 2018.

- *Supervisor Hoffman: Questioned VDOT's policy on allowances for private signs on State roads*

Mr. DeNunzio referred to the Code of Virginia requirement that indicates any sign on a state highway has to meet all requirements; business signage cannot be within the VDOT right-of-way. Highway signs must be approved by the Commonwealth Commissioner. In closing, he asked that any routes containing inappropriate signage (advertisements, [excluding real estate signage]) be supplied so that a VDOT crew can come perform some clean-up detail.

#### **Madison County Planning Commission**

Mike Mosko, Commission member, was present and advised that all is going well with the planning commission at this time

### **7. Finance**

#### ***a. Claims***

\$142,596.92 (4'20'18)

\$ 20,995.13 (4/24/18)

**\$143,592.05 Total**

Highlights:

- \$40,615.81 (E911 equipment lease [one more payment])
- \$10,000.00 (Madison County Library)
- \$14,557.28 (Virginia Tech - Extension Office)
- \$36,238.04 (Waste Management Services, Inc.)

Item(s) of concern:

- Expenditure for Leisure Media

The Finance Director noted that the above referenced expenditure is for a ¼ page ad in the Blue Ridge Magazine (Economic Development & Tourism)

Supervisor McGhee moved that the Board approve April 2018 Claims totaling \$143,592.05 as presented, seconded by Supervisor Foster. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

***b. Supplemental Appropriation Requests (if any)***

***i. EMS (for 2018) - [FY2018 Proposed Supplemental Appropriation #30\_04242018] for \$11,281.82]***

The Finance Director advised that this supplemental appropriation is for the EMS Department due to a request by the volunteer rescue squad for (44) hours of coverage to be provided by paid EMS staff at a cost of \$11,285.00 in FY18 which hasn't been budgeted.

**Comments from the Board**

- *Supervisor Weakley: Questioned the annual cost, and the funding mechanism for inclusion in tonight's proposed budget document*

The Finance Director noted that the Board will need to discuss several issues (i.e. school budget), and suggested that increments for the next year (estimated cost of \$77,000.00) be handled as a supplemental appropriation from the contingency fund (i.e. current contingency balance is \$286,000.00).

- *Chairman Jackson: Referred to the 'unknown's pertaining to the state's budget provisions (for the school system)*

Supervisor Foster moved that the Board approve supplemental appropriation #30\_04242018 totaling \$11,281.82 as presented, seconded by Supervisor Weakley. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

***ii. EMS Insurance Claim [FY2018 Proposed Supplemental Appropriation #31\_04242018 for \$1,257.30]***

The Finance Director advised that the supplemental appropriation is a reimbursement received for repair of the new ambulance that was involved in an accident.

Supervisor McGhee moved that the Board approve supplemental appropriation #31\_04242018 totaling \$1,257.30 as presented, seconded by Supervisor Foster. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

**iii. Animal Donation [FY2018 Proposed Supplemental Appropriation #32\_04242018 totaling \$58.75]**

The Finance Director advised that this supplemental appropriation is for a small refund from the car dealership for the recent purchase of a van.

Supervisor McGhee moved that the Board approve supplemental appropriation #32\_04242018 totaling \$58.75 as presented, seconded by Supervisor Foster.

Discussion:

- *Chairman Jackson: Questioned the refund as provided from the dealership.*

Greg Cave, ACO, was present and explained that the dealer provided two (2) quotes (for different prices); check provided by the Finance Director was slightly more than what was provided during the final quote thereby resulting in an overpayment.

*Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

**iv. Sheriff's Office [FY2018 Proposed Supplemental Appropriation #33\_04242018 totaling \$1,190.00]**

The Finance Director advised that training was provided and funded by the Sheriff's Office. Today's request is for a reimbursement of the services provided. The Sheriff noted that the training (intruder) was initiated to benefit law enforcement and school personnel.

The Finance Director noted that there are currently two SRO's in place at the schools and both were originally funded through a DCJS grant. No funding remains for FY19 for either of the aforementioned positions. She questioned the proposal for an additional SRO (which will bring the total to three [3]), and questioned whether:

- The school system will agree to contribute funding to cover some of the costs for the third position
- The County will be charged with covering all costs 100%

Supervisor McGhee moved that the Board approve supplemental appropriation #33\_04242018 totaling \$1,190.00 as presented, seconded by Supervisor Foster. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

**\*The Board moved to Item 10e SRO Grant Request\***

**8. Minutes:**

**a. April 10, 2018 Meeting**

Chairman Jackson called for corrections, additions or approval of the minutes.

Supervisor McGhee moved that the Board approve Minutes for April 10, 2018 as presented, seconded by Supervisor Foster. *Aye: Jackson, Weakley, Hoffman, Foster. Nay: (0). Absent: McGhee.*

**9. Old Business**

**a. Criglersville School Repurposing Committee:** The County Administrator referred to the charter proposal that has been discussed several months ago (i.e. size of committee, who they will report, mission for the charger), which has been duly

advertised for an additional week (as requested by the Board). In closing, it was noted that only a few applications have been received thus far; therefore, it was suggested that no appointments be made until the 2nd advertisement closes on May 4th.




#### **Comments from the Board**

- *Supervisor Weakley: Questioned if the proposed applicants have been provided an idea of what they will be charged with doing*
- *Chairman Jackson: Suggested that interviews be scheduled after the May 22nd meeting, possibly in fifteen (15) minute intervals*

After discussion, it was the consensus of the Board that all applicants be provided a copy of the charter, and be asked if they will be available to attend an interview session on May 22nd at about 6:00 p.m.

**b. Budget Adoption:** Chairman Jackson questioned if there is any update at to what is being proposed by the State.

The County Administrator advised that it's uncertain as to what will be proposed by the State for FY19. The County's FY19 budget document is in its 'best' form at this time. In closing, it was noted that the school system is a major part of the County's budget, as well as additional County operational areas. At this time, it's deemed that a budget appropriation may be needed due to what will/may be needed to fund the:

-  School system
-  EMS position
-  SRO position(s)

Further discussions focused upon the possibility that additional appropriations may be needed from the County's general fund to cover unforeseen costs.

**i. Resolution #2018-2 [Adopt FY19 Madison County Operating Budget]:** Supervisor Hoffman moved that the Board approve Resolution #2018-2 to Adopt the FY19 Madison County Operating Budget, seconded by Supervisor McGhee.

#### **Discussion:**

- *Supervisor Weakley: Verbalized concerns that further budgetary amendments may be necessary following tonight's adoption of the proposed resolution*

*Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

**ii. Resolution #2018-3 [Adopt FY19 County Capital Budget]:** Supervisor Foster moved that the Board approve Resolution #2018-3 to Adopt the FY19 County Capital Budget, seconded by Supervisor Hoffman.

#### **Discussion:**



- *Chairman Jackson: Verbalized favor of the proposed adoption of Resolution #2018-3, as this will assist with long-term capital planning (i.e. similar to what's being done in other localities); feels tonight's proposal will be a positive endeavor for the County*

*Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

**iii. Resolution #2018-4 [Madison County Fees for FY19]:** Supervisor McGhee moved that the Board approve Resolution #2018-4 to set Madison County fees for FY19, seconded by Supervisor Foster.

#### Discussion

- The Interim County Attorney noted that tonight's proposal involves the dog license and other areas, and that some fees are now established within County Ordinances.
- The County Administrator explained that the future concept to approve fees by Resolution will be less cumbersome as opposed to having to re-adopt Ordinances when a change is necessary.

*Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

**iv. Ordinance ID #2018-1 [To Fix Tax Rates in Madison County For Tax Year Beg. 1'1'18]:** Supervisor Foster moved that the Board adopt Ordinance ID #2018-1 to Fix Tax Rates in Madison County for Tax Year Beginning 1'1'18, seconded by Supervisor McGhee. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

**v. Ordinance ID #2018-2 [To Authorize the Commissioner of the Revenue to Waive Filing Requirement for Personal Property Tax Returns in Certain Situations: - Adopted under Item 3]**

**vi. Ordinance ID #2018-3 [Ordinance to Allow Lifetime Dog Licenses] - Adopted under Item 3**

#### 10. New Business

**a. Transfer Fee Waiver for Madison County Carnival:** The County Administrator advised that an email request was received from Ms. Barros, sponsor for the Sophomore Class event; the request is to have the fees waived (totaling \$65.00) for the spring carnival set for May 2nd through May 5th, and to also have a waiver of building fees for the amusement equipment that needs to be inspected. In closing, reference was made as to whether there is a County policy for tipping fees for community groups. The current building/zoning policy will cover the request to waive building fees (County policy allows a waiver for the school for up to \$150.00).

#### Comments from the Board

- *Supervisor McGhee: Questioned if there will be a way to track what is brought in*

Supervisor Hoffman moved that the Board approve a waiver of the transfer station fees for the Madison County carnival, seconded by Supervisor McGhee. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

**b. Piedmont Workforce Network:** The County Administrator advised that the Piedmont Workforce Network has advised that the County has one (1) current and one (1) upcoming vacancy on the PWN Board that could be filled by a nomination from the Madison County Board of Supervisors. One (1) incumbent must be a private business representative and the other would need to be from the career and technical education community (CATE). Based on their guidelines, the Finance

Director didn't qualify as a representative, and Dr. Eberhardt, Superintendent, will soon be relinquishing his position. In closing, the Board was asked to nominate/appoint an individual(s) or elect to advertise in order to fill the appointments.

Comments from the Board:

- *Supervisor Weakley: Nominated Sam Utz (Madison County Schools) to be considered since he works within career and technological education*
- *Supervisor Foster: Noted that she may know a business owner that would be willing to serve*

After discussion, it was the consensus of the Board to search for those willing to serve and not advertise at this time.

**c. Emergency Services Coordinator Interview Schedule:** The County Administrator advised that Board approved the hire of an Emergency Services Coordinator (in February). To date:

- ✚ 11 applications were received
- ✚ 5 applicants were selected to participate in the 'meet/greet' process
- ✚ 3 applicants remain for the final interview process

After discussion, it was the consensus of the Board to possibly schedule interviews following the May 8th Regular meeting starting at about 6:00 p.m. - sessions will be for forty-five (45) minutes per applicant.

**d. Graves' Mountain Lodge Festival Permit:** Supervisor Hoffman moved that the Board approve the festival permit for Graves' Mountain Lodge for May 31st through June 2, 2018, seconded by Supervisor McGhee.

Discussion:

- *Supervisor Weakley: Referred to background content in the State Commissioner's letter regarding an extension (5/23/18 through June 3, 2018), or until the final amendments, rules/regulations governing campgrounds go into effect*

*Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

**e. SRO Grant Request:** Chairman Jackson noted that the Sheriff's Office, Constitutional Officers and school system have verbalized favor of this endeavor. It was also noted that the Superintendent has indicated that the school system will be contributing \$30,000.00 towards this position; however, it was questioned where the school system would be pulling this funding from (within their budget).

Erik Weaver, Sheriff, noted that during a recent meeting with the Superintendent (he agreed that the position was needed - offered to provide \$30,000.00 in funding).

Additional grant highlights were noted as follows:

- ✚ This grant opportunity is presented every 4 years
- ✚ School has agreed to provide \$30,000.00 in funding
- ✚ Application deadline is 5'10'18
- ✚ Overall grant process involves three [3] years
- ✚ Total grant is for \$50,000 (i.e. \$25,000.00 from the State
- ✚ Sheriff's Office will be responsible to provide training and a vehicle

- Candidate will be on site at Waverly Yowell Elementary School full-time (unless there is an emergency)

#### Comments from the Board

- *Chairman Jackson: Questioned the proposed funding to come from the school system (i.e. \$30,000.00) and where this funding will be attained from within the school budget; questioned if the County will be called to provide all remaining funding for the SRO positions*
- Karen Allen: Advised that she will research the proposed funding request (from the school system)
- The Sheriff referred to the composite index and how it effects grant funding percentages, and also noted that although tonight's grant request may be approved by the Board, there is no guarantee that the County will be selected to receive the grant funding
- *Supervisor McGhee: Noted that (it appears) the grant is designed to encourage the placement of SRO's*

The Sheriff advised that it's felt that having an SRO at each school location will be a way to promote security and the proposed position

The Finance Director questioned if the school system budgeted any funding (for the positions) in FY19; noted that funding was budgeted in FY18. It was also advised that the contingency fund has:

- ✓ \$265,000.00 (10% earmarked for Commissioner's Office)
- ✓ \$ 47,000.00 (earmarked for accumulated leave)
- ✓ \$ 77,000.00 (earmarked for EMS position)
- Bill Campbell: Advised that the County's primary responsibility is to provide for education and public safety; also referred to the fact that once state funding is no longer in place to cover costs for specific positions, the responsibility to provide funding will fall upon the locality

Supervisor Weakley moved that the Board approve the SRO grant application proposal and that this position be funded based on approval of the grant, seconded by Supervisor Hoffman. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

The Sheriff requested that the Board provide a letter of support of the grant application being proposed.

After discussion, it was the consensus of the Board to provide a letter as requested.

#### 11. Public Comment

Chairman Jackson opened the floor for public comment. The following individual(s) provided public comment:

- Nick McDowell: Suggested that the 4th of July event be moved to Hoover Ridge (instead of Graves' Mountain Lodge) in order to enhance a sense of community for the citizens, and encouraged the County to utilize Hoover Ridge for more future community events

Chairman Jackson: Noted that in talking with the MCPRA Manager, he lacks the appropriate training and space to store fireworks; the suggestion is something that has precipitated an interest, and may become a thing of the future

- Bill Campbell: Commended the Board on passing the FY19 budget and FY19 capital improvement budget

With no comments being brought forth, the public comment opportunity was closed.

## 12. Closed Session (if necessary)

## 13. Information/Correspondence

### Personnel Policy for County Vehicles

The County Administrator advised of the need to establish a policy for volunteers to drive County vehicles. Input has been sought from Lewis Jenkins, Director of Emergency Services, and Greg Cave, ACO. Tonight's draft is being provided for review, comment, and future adoption.

After discussion, it was the consensus of the Board to request the Interim County Attorney to also review the draft policy.

## Town Council

Chairman Jackson: Encouraged citizens to attend the monthly Town Council meetings.

## 14. Adjourn or continue

With no further action being required, on motion of Supervisor Hoffman, seconded by Supervisor Foster, Chairman Jackson adjourned the meeting.

---

R. Clay Jackson, Chairman  
Madison County Board of Supervisors

---

Clerk of the Board of the Madison County Board of Supervisors

Adopted on: May 8, 2018

Copies: Board of Supervisors, County Attorney & Constitutional Officers

\*\*\*\*\*

**Agenda**  
**Regular Meeting (#2)**  
**Madison County Board of Supervisors**  
**Tuesday, April 24, 2018 at 6:00 p.m.**  
**County Administration Building, Auditorium**  
**414 N Main Street, Madison, Virginia 22727**

### **1. Determine Presence of a Quorum/Adopt Agenda**

### **2. Public Comment**

### **3. Public Hearings**

- a. Personal Property Tax Filing Change Ordinance .....County Administrator Hobbs*
- b. Lifetime Dog Tag Ordinance .....County Administrator Hobbs*

### **4. Constitutional Officers**

### **5. County Departments**

### **6. Committees or Organizations**

a. Secondary Road 6-year Plan Work session .....VDOT Resident Engineer Joel DeNunzio

**7. Finance** .....Finance Director Costello

a. April 2018 Claims

b. Supplemental Appropriation Requests

i. EMS (for FY18)

ii.EMS Insurance Claim

iii.Animal Donation

iv. Sheriff's Office

**8. Minutes**

a. April 10, 2018 Meeting

**9. Old Business**

a. Criglersville School Repurposing Committee.....County Administrator Hobbs

b. Budget Adoption....Interim County Attorney Thomas & County Administrator Hobbs

i. Resolution #2018-2 [Adopt FY19 Madison County Operating Budget]

ii. Resolution #2018-3 [Adopt FY19 County Capital Budget]

iii.Resolution #2018-4 [Madison County Fees for FY19]

iv.Ordinance ID #2018-1 [To Fix Tax Rates in Madison County For Tax Year Beg. 1'1'18]

v. Ordinance ID #2018-2 [To Authorize the Commissioner of the Revenue to Waive the Filing Requirement for Personal Property Tax Returns in Certain Situations]

vi. Ordinance ID #2018-3 [Ordinance to Allow Lifetime Dog License]

**10. New Business**

a. Transfer Fee Waiver for Madison County Carnival.....County Administrator Hobbs

b. Piedmont Workforce Network.....County Administrator Hobbs

c. Emergency Services Coordinator Interview Schedule.....County Administrator Hobbs

**d. Graves' Mountain Lodge Festival Permit**

**e. SRO Grant Request**

**11. Public Comment**

**12. Closed Session** (if necessary)

**13. Information/Correspondence**

**14. Adjourn or Continue**

**\*AMENDMENTS NOTED IN ROYAL BLUE WITH YELLOW HIGHLIGHT\***